

Complementary Classes - Base/SURVIVAL¹ - ENGLISH FOR ACCOUNTANTS

DATA	ORARIO			ATTIVITA' Base/SURVIVAL	Contenuto Complementary Class
	Dalle	Alle	Saldo		
13/01/2021	17.00	17.30	0.5	Presentazione del corso	Method and objectives
	17.30	19.30	1.5 0.5	Laboratorio UNIT 5.1 Digital Book 5.1	You talk to people every day. You talk to our friends and family. You talk to people at work.
20/01/2021	17.00	18.00	1	Survival I COMPLEMENTARY I	Forms of the verb to be and present simple. Definite and indefinite articles.
	18.00	20.00	1.5 0.5	Laboratorio UNIT 5.2 Digital Book 5.2	Asking/giving personal/professional information. Accounting acronyms Notions: business, profession, work, nationality
27/01/2021	15.30	17.30	1.5 0.5	Laboratorio Unit 5.3 Digital Book 5.3	You need to be able to talk about food. You also need to ask for what you want in a restaurant or shop.
	17.00	18.00	1	ENCOUNTER 5	
03/02/2021	17.00	18.00	1	Survival I COMPLEMENTARY 2	Greeting people formally and informally. Clarifying and correcting personal information.
	18.00	20.00	1.5 0.5	Laboratorio UNIT 6.1 Digital Book 6.1	Clarifying and consolidating new or unfamiliar vocabulary through matching exercise. Useful language: Checking pronunciation and the correct use of the terms. Notions: job, work vocabulary, numbers
10/02/2021	17.00	18.00	1	Survival II COMPLEMENTARY 3	Balance sheets and Financial Statements Case Study: UK HM Revenue Difficulties at work
	18.00	20.00	1.5 0.5	Laboratorio UNIT 6.2 Digital Book 6.2	Expressions used when describing your job Useful language: Checking pronunciation and the correct use of the terms.
17/02/2021	15.30	17.30	1.5 0.5	Laboratorio Unit 6.3 Digital Book 6.3	You often need to ask a question to get what you need. You also need to answer questions to get what you need
	17.00	18.00	1	ENCOUNTER 6	
24/02/2021	17.00	18.00	1	Survival II COMPLEMENTARY 4	Terminology for accountants
	18.00	20.00	1.5	Laboratorio UNIT 7.1	

¹ Le date possono essere suscettibili di modifiche laddove i discenti ne facessero esplicita richiesta.

			0.5	Digital Book 7.1	Clarifying and consolidating new or unfamiliar vocabulary by introducing, describing and practicing specific terminology Useful language: Checking pronunciation and the correct use of the terms.
03/03/2021	17.00	18.00	1	Survival III COMPLEMENTARY 5	Talking about money
	18.00	20.00	1.5 0.5	Laboratorio UNIT 7.2 Digital Book 7.2	Consolidation of newly acquired vocabulary: balance sheets, tax invoice through practical application.
10/03/2021	15.30	17.30	1.5 0.5	Laboratorio Unit 7.3 Digital Book 7.3	How to ask another person for some information. How to tell someone something. How to exchange information many times a day
	17.00	18.00	1	ENCOUNTER 7	
17/03/2021	17.00	18.00	1	Survival III COMPLEMENTARY 6	Practical use of target language through bookkeeping. Consolidation and comprehension.
	18.00	20.00	1.5 0.5	Laboratorio UNIT 8.1 Digital Book 8.1	Cardinal and ordinal numbers, fractions and decimals. Use of commas and periods.
24/03/2021	17.00	18.00	1	Survival III COMPLEMENTARY 7	Consolidation and comprehension.
	18.00	20.00	1.5 0.5	Laboratorio UNIT 8.2 Digital Book 8.2	Emails: formal and informal register. Changing from informal to formal. Abbreviations in emails/memos.
26/03/2020	17.00	18.00	1	REVIEW	Content Review of the level
31/03/2021	15.30	17.30	1.5 0.5	Laboratorio Unit 8.3 Digital Book 8.3	Discuss what we can and can't do
	17.00	18.00	1	ENCOUNTER 8	Conversation
				VALUTAZIONE FINALE	Valutazione finale con prova pratica