

Complementary Classes - Elementary 1 e 2 – ENGLISH FOR ACCOUNTANTS

DATA	ORARIO			ATTIVITA'	Contenuto Complementary Class
	Dalle	Alle	Saldo		
				Elementary 1 e 2 Market Leader	
13/01/2021	19.00	19.30	0.5	Presentazione del corso	Greetings and presentation
	19.30	20.00	0.5	Presentazione del My English Lab	Methods and objectives
20/01/2021	17.30	18.00	0.5	My English Lab	An interview with a consultant
	18.00	19.30	1.5	Discussion and Vocabulary	Introducing yourself Nationalities Writing emails and talking about work Useful language: Checking pronunciation and the correct use of the terms.
27/01/2021	17.30	18.00	0.5	My English Lab	Talking about work and leisure
	18.00	19.30	1.5	Listening and Reading	Listening comprehension with actual interviews Discussing about International Companies Resolving problems Useful language: Checking pronunciation and the correct use of the terms.
03/02/2021	17.30	18.00	0.5	My English Lab	Adjectives and Present Simple
	18.00	19.30	1.5	Language Focus Skills	Grammar structures Correct sentence correction Talking about your job and responsibilities Useful language: Checking pronunciation and the correct use of the terms.
10/02/2021	17.30	18.00	0.5	My English Lab	Checking arrangements
	18.00	19.30	1.5	Case Study	Reading comprehension and active use of domain specific terminology in context. Looking for a sales assistant
17/02/2021	17.30	18.00	0.5	My English Lab	Balance sheets and Financial Statements Case Study: UK HM Revenue Difficulties at work
	18.00	19.30	1.5	Complementary I	

24/02/2021	17.30	18.00	0.5	My English Lab	Talking about work
	18.00	19.30	1.5	Discussion and Vocabulary	Word association for people and work Review of prepositions Times of the year
03/03/2021	17.30	18.00	0.5	My English Lab	Business Diary from Financial Times
	18.00	19.30	1.5	Listening and Reading	Daily Routines
10/03/2021	17.30	18.00	0.5	My English Lab	Talking about work and leisure
	18.00	19.30	1.5	Language Focus Skills	Working and relaxing Expressions of frequency Typical days
17/03/2021	17.30	18.00	0.5	My English Lab	Resolve issues with unhappy staff
	18.00	19.30	1.5	Case Study	Design of a business Human Resources Write email
24/03/2021	17.30	18.00	0.5	My English Lab	Terminology for accountants
	18.00	19.30	1.5	Complementary II	Clarifying and consolidating new or unfamiliar vocabulary by introducing, describing and practicing specific terminology
31/03/2021	17.30	18.00	0.5	My English Lab	Talk about problems at work
	18.00	19.30	1.5	Discussion and Vocabulary	Adjectives related to description of your job-giving details Working in an office
07/04/2021	17.30	18.00	0.5	My English Lab	Listening to a specialist in leadership
	18.00	19.30	1.5	Listening and Reading	Problems in big companies and the reason Evaluating how to solve them
14/04/2021	17.30	18.00	0.5	My English Lab	Use of adjectives
	18.00	19.30	1.5	Language Focus Skills	Present Simple Determiners
21/04/2021	17.30	18.00	0.5	My English Lab	Responding to negative feedback
	18.00	19.30	1.5	Case Study	Responding to adverts Apartments for business people Writing emails
28/04/2020	17.30	18.00	0.5	My English Lab	Talking about money
	18.00	19.30	1.5	Complementary III	

					Consolidation of newly acquired vocabulary: balance sheets, tax invoice through practical application.
			VALUTAZIONE FINALE		Valutazione finale con prova pratica